



Personal details

-  Farooq Nawaz
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-  +971-526139003
-  Dubai International City UAE
-  Male
-  Pakistan
-  Marital Status: Married
-  Driving License: 2725901 (UAE)

Languages

- English ●●●●●
- Arabic ●●●●●
- Urdu ●●●●●

Skills

- Leadership ●●●●●
- Team Work ●●●●●
- Communication Skills ●●●●●
- Problem Solving ●●●●●
- Time Management ●●●●●

Profile Summary

Proactive and collaborative Team Leader/Foreman with a record of success in executing duties in multiple projects. Overall 12 Years experience with 07 Years GCC Experience. Adept at managing and coordinating site workers, performing various on-site activities, developing schedules and resolving any on-site issues. Possess well developed leadership skills, ability to work under pressure and excellent management knowledge.

Professional Experience

Team Leader (Facilities Management Service)

Jun 2022 - Present

Imdaad, Dubai,UAE

Responsibilities:

- Create an inspiring team environment with an open communication culture
- Set clear team goals
- Delegate tasks and set deadlines
- Oversee day-to-day operation
- Monitor team performance and report on metrics
- Motivate team members
- Discover training needs and provide coaching
- Listen to team members' feedback and resolve any issues or conflicts
- Recognize high performance and reward accomplishments
- Encourage creativity and risk-taking
- Suggest and organize team building activities

Site Foreman

Mar 2017 - Mar 2022

Jerasa Metal Works LLC, Dubai,UAE

Responsibilities:

- Coordinating tasks for the day, creating schedules for workers, oversee quality of the site.
- Ensure high standards of quality and safety.
- Coordinating and supervising the work of all site operatives, ensuring that all work is delivered safely on time and within budget along with managing equipment and materials required.
- Reported project progress, site problems and labor status to supervisor.
- Kept production team moving forward for progress in daily site operations.

Production Foreman

Apr 2014 - Jan 2017

Lucky Aluminum & Glass Works, Gujranwala, PAK

Responsibilities:

- Coordinating tasks for the day, creating schedules for workers, oversee quality of the site.
- Ensure high standards of quality and safety.
- Coordinating and supervising the work of all site operatives, ensuring that all work is delivered safely on time and within budget along with managing equipment and materials required.
- Reported project progress, site problems and labor status to supervisor.
- Kept production team moving forward for progress in daily site operations.

Site Production Foreman

Jan 2012 - Mar 2014

ALCO Aluminum & Glass Production Company, Gujranwala, PAK

Responsibilities:

Hobbies

- Literature Reading
- Travelling
- Cricket
- Cooking

References

References available upon request.

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- Reported project progress, site problems and labor status to supervisor.
- Kept production team moving forward for progress in daily site operations.

Education

Matriculation
Jawad Public High School, Gujranwala, Pakistan
Grade: B+

Mar 2011 - Mar 2013